

Indiana University School of Law - Bloomington  
2009-2010 On-Campus Recruiting Registration Form

Dates of On-Campus Recruiting Program: **August 20, 21, 24 and 25**  
**and Sept. 8 - Oct. 16, 2009**  
Normal Interviewing hours: 8:30 - 5:00  
Usual length of Interviews **20 minutes**  
Phone: (812)855-8433 Fax: (812)855-4840

**RECRUITING ORGANIZATION INFORMATION**

Employer: \_\_\_\_\_  
 Recruiting Administrator: \_\_\_\_\_ Hiring Attorney: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 E-mail for firm: \_\_\_\_\_  
 E-mail for recruiting administrator: \_\_\_\_\_  
 Web Site: \_\_\_\_\_  
 Offices for which you are recruiting: \_\_\_\_\_

**REQUEST FOR CAMPUS INTERVIEW INFORMATION**

Interview dates requested:  
 First Choice: \_\_\_\_\_ Second Choice: \_\_\_\_\_ Third Choice: \_\_\_\_\_  
 Classes you will interview: \_\_\_\_\_ 2L \_\_\_\_\_ 3L  
 Begin interviews at (time): \_\_\_\_\_ End by: \_\_\_\_\_  
 Number of schedules (rooms) required: \_\_\_\_\_ Number of interviewing days: \_\_\_\_\_  
 Names of interviewers (indicate by including class year if alumnus/a): \_\_\_\_\_

Interviewers will work: \_\_\_\_\_ alone \_\_\_\_\_ in teams Number of interviewers per room: \_\_\_\_\_  
 Length of interviews: \_\_\_\_\_ 20 min \_\_\_\_\_ 30 min \_\_\_\_\_ other  
 Materials needed for prescreening only: \_\_\_\_\_ resume \_\_\_\_\_ transcript \_\_\_\_\_ writing sample  
 Students should bring: \_\_\_\_\_ resume \_\_\_\_\_ transcript \_\_\_\_\_ writing sample \_\_\_\_\_ references  
**An express mail service may be used at your expense. Name and account number for express mail service:**

**REQUEST FOR RESUMES ONLY**

If you do not plan to interview at our school but wish to receive resumes:  
 Resumes should be sent by the following date: \_\_\_\_\_  
 You will accept resumes from: \_\_\_\_\_ 2L \_\_\_\_\_ 3L  
 Resumes should be sent individually by students \_\_\_\_\_ or as a group by the career services office \_\_\_\_\_  
 You also require: \_\_\_\_\_ transcript \_\_\_\_\_ writing sample \_\_\_\_\_ other  
**An express mail service may be used at your expense. Name and account number for express mail service:**

HIRING INFORMATION (Please indicate specifically any criteria you consider in hiring our students)			
	Required	Preferred	Not a Factor
Class rank _____ %			
Law Journal			
Moot Court/Mock Trial			
Technical Background _____			
Advanced Degree other than J.D. _____			
Foreign Language _____			
Other _____			