

**Indiana University Maurer School of Law - Bloomington  
2009-2010 On-Campus Recruiting Registration Form**

Dates of On-Campus Recruiting Program: **August 20, 21, 24 and 25  
and Sept. 8 - Oct. 16, 2009**

Normal Interviewing hours: 8:30 - 5:00

Usual length of Interviews **20 minutes**

Phone: (812)855-8433

Fax: (812)855-4840

**RECRUITING ORGANIZATION INFORMATION**

Employer: \_\_\_\_\_

Recruiting Administrator: \_\_\_\_\_ Hiring Attorney: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail for firm: \_\_\_\_\_

E-mail for recruiting administrator: \_\_\_\_\_

Web Site: \_\_\_\_\_

Offices for which you are recruiting: \_\_\_\_\_

**REQUEST FOR CAMPUS INTERVIEW INFORMATION**

Interview dates requested:

First Choice: \_\_\_\_\_ Second Choice: \_\_\_\_\_ Third Choice: \_\_\_\_\_

Classes you will interview: \_\_\_\_\_ 2L \_\_\_\_\_ 3L

Begin interviews at (time): \_\_\_\_\_ End by: \_\_\_\_\_

Number of schedules (rooms) required: \_\_\_\_\_ Number of interviewing days: \_\_\_\_\_

Names of interviewers (indicate by including class year if alumnus/a): \_\_\_\_\_

Interviewers will work: \_\_\_\_\_ alone \_\_\_\_\_ in teams Number of interviewers per room: \_\_\_\_\_

Length of interviews: \_\_\_\_\_ 20 min \_\_\_\_\_ 30 min \_\_\_\_\_ other

Materials needed for prescreening only: \_\_\_\_\_ resume \_\_\_\_\_ transcript \_\_\_\_\_ writing sample

Students should bring: \_\_\_\_\_ resume \_\_\_\_\_ transcript \_\_\_\_\_ writing sample \_\_\_\_\_ references

**An express mail service may be used at your expense. Name and account number for express mail service:**

**REQUEST FOR RESUMES ONLY**

If you do not plan to interview at our school but wish to receive resumes:

Resumes should be sent by the following date: \_\_\_\_\_

You will accept resumes from: \_\_\_\_\_ 2L \_\_\_\_\_ 3L

Resumes should be sent individually by students \_\_\_\_\_ or as a group by the career services office \_\_\_\_\_

You also require: \_\_\_\_\_ transcript \_\_\_\_\_ writing sample \_\_\_\_\_ other

**An express mail service may be used at your expense. Name and account number for express mail service:**

HIRING INFORMATION (Please indicate specifically any criteria you consider in hiring our students)			
	Required	Preferred	Not a Factor
Class rank _____ %			
Law Journal			
Moot Court/Mock Trial			
Technical Background _____			
Advanced Degree other than J.D. _____			
Foreign Language _____			
Other _____			