

**Indiana University Maurer School of Law - Bloomington  
2011- 2012 On-Campus Recruiting Registration Form**

Dates of On-Campus Recruiting Program: **August 18, 19, and 22  
and Sept. 6 - Oct. 14, 2011**  
 Normal Interviewing hours: 8:30 - 5:00  
 Usual length of Interviews **20 minutes**  
 Phone: (812)855-8433 Fax: (812)855-4840

**RECRUITING ORGANIZATION INFORMATION**

Employer: \_\_\_\_\_  
 Recruiting Administrator: \_\_\_\_\_ Hiring Attorney: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 E-mail for firm: \_\_\_\_\_  
 E-mail for recruiting administrator: \_\_\_\_\_  
 Web Site: \_\_\_\_\_  
 Offices for which you are recruiting: \_\_\_\_\_

**REQUEST FOR CAMPUS INTERVIEW INFORMATION**

Interview dates requested:  
 First Choice: \_\_\_\_\_ Second Choice: \_\_\_\_\_ Third Choice: \_\_\_\_\_  
 Classes you will interview: \_\_\_\_\_ 2L \_\_\_\_\_ 3L  
 Begin interviews at (time): \_\_\_\_\_ End by: \_\_\_\_\_  
 Number of schedules (rooms) required: \_\_\_\_\_ Number of interviewing days: \_\_\_\_\_  
 Names of interviewers (indicate by including class year if alumnus/a): \_\_\_\_\_

Interviewers will work: \_\_\_\_\_ alone \_\_\_\_\_ in teams Number of interviewers per room: \_\_\_\_\_  
 Length of interviews: \_\_\_\_\_ 20 min \_\_\_\_\_ 30 min \_\_\_\_\_ other  
 Materials needed for prescreening only: \_\_\_\_\_ resume \_\_\_\_\_ transcript \_\_\_\_\_ writing sample  
 Students should bring: \_\_\_\_\_ resume \_\_\_\_\_ transcript \_\_\_\_\_ writing sample \_\_\_\_\_ references  
**An express mail service may be used at your expense. Name and account number for express mail service:**

**REQUEST FOR RESUMES ONLY**

If you do not plan to interview at our school but wish to receive resumes:  
 Resumes should be sent by the following date: \_\_\_\_\_  
 You will accept resumes from: \_\_\_\_\_ 2L \_\_\_\_\_ 3L  
 Resumes should be sent individually by students \_\_\_\_\_ or as a group by the OCPD \_\_\_\_\_  
 You also require: \_\_\_\_\_ transcript \_\_\_\_\_ writing sample \_\_\_\_\_ other  
**An express mail service may be used at your expense. Name and account number for express mail service:**

| HIRING INFORMATION (Please indicate specifically any criteria you consider in hiring our students) |          |           |              |
|--|----------|-----------|--------------|
|  | Required | Preferred | Not a Factor |
| Class rank _____ %   |          |           |              |
| Law Journal  |          |           |              |
| Moot Court/Mock Trial  |          |           |              |
| Technical Background _____   |          |           |              |
| Advanced Degree other than J.D. _____  |          |           |              |
| Foreign Language _____   |          |           |              |
| Other _____  |          |           |              |