

Sample 1L Resume

Daisy Miller
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Campus Address

1924 Hope Valley Road
Bloomington, IN 47401
(812) 444-0987

Permanent Address

105 Main Street
Chicago, IL 34509
(312) 873-4568

EDUCATION

Indiana University Maurer School of Law, Bloomington, IN
Juris Doctor Candidate, May 2015

Duke University, Durham, NC
Master of Arts, Art History, May 2012

Stanford University, Palo Alto, CA
Bachelor of Arts, Major in History, May 2008

- GPA: 3.55
- Awarded Distinction for Senior Thesis: *The Politics and Portraits of Andy Warhol*
- Art History Advisory Board, Student Representative
- Varsity Swim Team
- Worked 20-25 hours per week to help defray cost of education

EXPERIENCE

Stanford University Foundation: Major Gifts, Palo Alto, CA
Development Officer, June 2008-August 2009

- Raised over \$3 million in corporate and private contributions.
- Oversaw a 20-member committee, which targeted and solicited alumni nationwide.

Stanford University Center for Public Policy, Palo Alto, CA
Finance and Budget Assistant, July 2006-May 2008

- Participated in the design of a \$1 million budget.
- Processed all payrolls and reimbursements and investigated financial inquiries.
- Facilitated the transition to Stanford's new electronic financial system.

Research Assistant, September 2004-June 2006

- Assisted with design and statistical coding for a survey investigating the "success" rate of elementary-level magnet schools.
- Researched articles comparing public magnet schools with private schools within a geographical area.

Kepler's Books, Menlo Park, CA
Manager, June 2003-August 2004

- Directed a staff of nine in an enormous, often hectic bookstore.