



NATIONAL BLACK LAW STUDENTS ASSOCIATION

BLSA BYLAWS

ARTICLE I – NAME AND AUTHORITY

Section 1: NAME

The name of this organization shall be known as the Black Law Students Association at the Indiana University Maurer School of Law (hereinafter referred to as BLSA), located within the Midwest Black Law Students Association region (hereinafter referred to as “MWBLSA”), and a duly registered local organization under the National Black Law Students Association, Inc. (“NBLSA”).

Section 2: AUTHORITY

These Bylaws regulate all members of BLSA and BLSA Leadership. It is the intent of these Bylaws to guide BLSA and to supplement the purpose, duties, and rights stated in the BLSA, MWBLSA, and NBLSA Constitutions.

ARTICLE II – BLSA MEMBERSHIP

Section 1: COMPOSITION

BLSA Membership shall be composed of the following categories: Active Membership, Interim Membership, Associate Membership, Honorary Membership, Pre-Law Student Division (“PSD”) Membership, and Inactive Membership.

The Active Membership shall consist of all members paying their financial obligations for the fiscal year. The General Body shall consist of the Active Membership (excepting BLSA Executive Board and non-voting members).

Interim Membership, Associate Membership, Honorary Membership, PSD Membership, and Inactive Membership shall not have the right to vote.

Interim Membership, Associate Membership, Honorary Membership, and PSD Membership shall have the right to attend meetings and events if they meet the financial obligations set forth in Article VII, Section 2 and Section 3, of the BLSA Constitution.

An Inactive Member that meets the requirements of Active Membership in at least two (2) years of matriculation at this Law School shall remain eligible for listing in the Graduation Program of this Law School.



Section 2: DUTIES

- A. Each member should regularly participate in the activities of PSD, BLSA, MWBLSA, and NBLSA;
- B. Active Membership should pay MWBLSA and NBLSA dues via BLSA;
- C. If a member chooses to pay NBLSA dues online, that member is still responsible for paying BLSA dues to the Treasurer;
- D. BLSA must send a delegate to participate in the Plenary Sessions at the MWBLSA Regional Convention and the NBLSA National Convention;
- E. BLSA must participate in a MWBLSA recognized Community Service activity in addition to any NBLSA mandated service projects;
- F. If BLSA is unable to pay dues or send a delegate to the Regional Convention, BLSA must submit a waiver to the Regional Executive Director prior to the Regional Convention deadline.
- G. If BLSA is unable to pay dues or send a delegate to the National Convention, BLSA must submit a waiver to the National Executive Director prior to the National Convention deadline.

Section 3: GRADUATION PROGRAM LISTING POLICY

It is the policy of BLSA to list members of its organization in the Commencement program if they were active in our organization. Notwithstanding any other provisions in these Bylaws, Active Membership is proven by satisfying Article VII, Section 1 of the BLSA Constitution in at least two (2) years of matriculation at this Law School. In addition, Active Membership is proven by attending general body meetings, programming events, networking events, community service events, workshops, regional and national conventions, or other BLSA sanctioned programming and events.

The Secretary shall keep records of all BLSA members attending all BLSA events. These records will aid in the Executive Board's evaluation of graduating members requesting to be recognized as members of our organization in the graduation program. Once joining our organization, a member is expected to remain active throughout their matriculation at this Law School. More specifically, graduating members are expected to remain active members throughout their final year of law school.

ARTICLE III: OFFICERS

Section 1: ELIGIBILITY OF OFFICERS

Persons eligible to hold office in BLSA Leadership must be a financial member of BLSA for the entire term of office and shall be in good academic standing with Indiana University Maurer School of Law.

The person must be enrolled in classes at this Law School or in another joint-degree program at Indiana University – Bloomington during the entire term of office (excepting summer months). Notwithstanding the aforementioned provision, the Executive Board shall have the discretion to



determine whether an Appointed Officer may perform their duties from a remote location. It shall be signified by a two-thirds majority vote of the Board.

Section 2: ELECTION PROCEDURES

Executive Board members are elected by a simple majority of the voting members of BLSA. Only members meeting the financial obligations of BLSA are eligible to vote. Voting shall take place in the month of March or April every year. Notwithstanding the aforementioned provision, voting for the 1L Representative shall occur in September or October of each year. Only BLSA 1L Active Members are eligible to vote for the 1L Representative.

Members seeking elections to the BLSA Executive Board, before being officially recognized as a candidate, must sign a statement that includes: 1) the fiduciary duty of Board Members of BLSA; 2) a description of the duties of the particular office, 3) a promise to be enrolled in classes at this Law School or in another joint-degree program at Indiana University – Bloomington during the entire term of office (excepting summer months); and 4) a pledge to fulfill the purpose of BLSA pursuant to Article III of the BLSA Constitution.

- A. An Elections Committee appointed by the Chief Justice, or the President if the Chief Justice will run for office the next year, will coordinate elections;
- B. The Elections Committee shall oversee the balloting and counting of votes;
- C. The Elections Committee certifies the accuracy of the election, accounts for specific tallies if so requested, and should announce the results to the General Body at the Banquet;
- D. The Elections Committee shall oversee the collection of resumes (GPA redacted) and one-page letter of intent from Active Members requesting appointment to office;
- E. Candidates running for an elected office must submit a resume (GPA redacted) and one-page letter of intent to the Chief Justice at least two weeks prior to Elections for inclusion in an email package;
- F. The information of the Active Members seeking appointment shall be turned over to the incoming President no later than three (3) days after the announcement;
- G. Candidates may verbally let their intent be known to run for office before Elections;
- H. A candidate may nominate themselves for a position;
- I. A candidate may run for multiple positions;
- J. A candidate must rank their preference of positions;
- K. An Active Member may only run from the floor on Election Day if there are no candidates running for the position;
- L. In the event a candidate wins multiple positions, they shall be awarded their first choice;
- M. If no candidate for a position receives a simple majority vote then the position shall be deemed vacant and subject to the appointment procedures in Article III, Section 3, Appointed Officers of these Bylaws;
- N. All campaign materials and solicitation of votes must be taken down and cease ONE HOUR prior to the beginning of the Election.
- O. Current BLSA Leadership members shall not:
 - 1. Campaign on behalf of any candidate running for office while serving in their official capacity, and

2. If running for office, the Chief Justice cannot preside or serve in any meeting or on any committee concerning elections, election procedures, or campaign activities.

Section 3: BLSA APPOINTMENT PROCEDURE

Executive Board: The President shall appoint new Executive Board members to vacant Board positions with a simple majority vote of the remaining Executive Board members. When an Executive Board position becomes vacant, the President shall provide notice to the membership of the vacant position and “Call for Appointment of a Vacant Office” no later than one (1) week after the election. This call shall solicit resumes and cover letters and be disseminated to the Active Membership via email, posted on the BLSA information board, and posted on the BLSA website (if one exists). The remaining Board members shall be given the opportunity to review the resumes of all applicants of the vacant position before approving the President’s appointee. The Call for Appointment of a Vacant Office shall include:

- a. A list of the position(s) available
- b. Job description for the available position(s)
- c. A description of the appointment process
- d. Deadline to submit application

The President shall conduct the appointment process in the following manner:

- a. No later than five (5) business days after receiving the applications for appointed officers, the President shall provide copies of the resumes and letters of intent to all prospective appointees of the incoming Board.
- b. The President shall provide a disclosure statement to the incoming Executive Board providing full explanation of any past relationships with the prospective appointees.
- c. The President shall make recommendations to the voting members of the Executive Board. Appointment shall be conditioned upon simple majority vote of the remaining Board. In the event of a tie, the President shall cast the tie-breaking vote.

Chairs & Directors: The President shall appoint Chairs & Directors, with simple majority vote of the Executive Board members. The Executive Board shall be given the opportunity to review resumes and statements of interest before voting. The President shall disclose any past relationships or biases to the Executive Board for any Active Member seeking appointment. Chairs & Directors should be appointed by June 1st, following an election.

Section 4: TERMS OF OFFICE

- A. The Executive Board shall serve a term commencing the day after the graduation ceremony of the Indiana University Maurer School of Law, following election, and terminating the day of the graduation ceremony of the Indiana University Maurer School of Law of the following year. The outgoing officers will assist in the new administration’s transition until July 31st.
- B. The Appointed Officers shall serve a term commencing the date of their appointment, following election, and terminating the day of the graduation ceremony for the Indiana University Maurer School of Law of the following year.

Section 5: DUTIES

It shall be the duty of BLSA Leadership to develop and encourage the goals articulated in Article III of the BLSA Constitution.

- A. Chairs must attend each Executive Board meetings and BLSA Leadership must submit a typewritten report forty-eight (48) hours in advance of each meeting.
- B. If a member is unable to attend a Board meeting, he or she may be excused subject to a good cause finding determined by a simple majority vote of the Executive Board. The absent member must submit a report to the President, or the President's designee, at least forty-eight (48) hours before the meeting.
- C. All unexcused absences are subject to disciplinary action unless decided otherwise by the Executive Board.
- D. The Board shall meet at least six times during the fiscal year, excluding the Transitional Meeting and Event Calendar Planning Session.
- E. Each outgoing officer shall make a complete final status report to the incoming BLSA Leadership at the Transitional Meeting to be held in April. The report should list accomplishments, location of materials relevant to their offices, unfinished business, successful projects, unsuccessful projects, proposed projects in the future, and areas of improvement. Each BLSA Leadership member shall prepare a neat and orderly binder complete with all the aforementioned information to turn over to their respective successor at the Transitional Meeting. An electronic copy shall also be placed on the Google document section of the email account.

Section 6: EXECUTIVE BOARD

Powers of the Board:

- A. The Board shall have the power to administer any and all programs, business, projects, and matters pertaining to or concerning BLSA.
- B. The Board shall have the power to create such staff positions and such committees as it deems necessary to carry out the business of BLSA. Such staff persons and committee chairpersons shall be appointed by the President from the Active Members and are subject to simple majority approval of the Board.
- C. The Board shall have the authority to interpret, enforce, and otherwise execute the express terms of these Bylaws.
- D. The Board shall prepare agendas and make interim emergency decisions regarding policy.
- E. The Board shall have the authority to represent BLSA on policy matters that must be executed between regularly scheduled meetings.
- F. Assume the duties of an Appointed Officer in the event the position is vacant or the Appointed Officer becomes incapacitated;
- G. All powers not specifically delegated to the officers of BLSA shall reside with the General Body

Offices:

A. The President is responsible for:

1. Exercising general authority over business and activities of BLSA;
2. Appointing individuals to fill all vacant Executive Board positions;
3. Coordinating the activities of the Executive Board to ensure implementation of all internal and external tasks;
4. Calling all meetings of the General Body and Executive Board;
5. Presiding over all Executive Board meetings;
6. Requiring periodic written reports from each of the Executive Board members, Chairs, and Directors, giving an account of their respective works for the preceding quarter and their plans and/or program for the ensuing quarter. A digest of these reports, with such comments as the President deems expedient, shall be forwarded to each Executive Board Member;
7. Presiding over the General Body meetings;
8. Serving as an ex-officio member of all BLSA committees;
9. Implementing Mandatory Projects in accordance with Article XVII, Section 1, of the BLSA Constitution;
10. Serving as Advisor to the succeeding President for the duration of his/her term of office, but in no event shall the term of Advisor exceed two years;
11. Presenting ideas and propose the direction of the organization;
12. Serving as BLSA representative for organizations and departments including, but not limited to the: Indiana Conference for Legal Education Opportunity (ICLEO), Latino Law Student Association (LLSA), Asian Pacific American Law Student Association (APALSA), Indianapolis Bar Association Law Student Division, Student Bar Association, Neal-Marshall Black Culture Center, La Casa Latino Culture Center, Indiana University Officer of Academic Support and Diversity, Admissions, Officer of Career and Professional Development, and Student Affairs;
13. Serving as a designated spokesperson and liaison for BLSA to non-academic groups;
14. Developing an annual budget with the Treasurer;
15. Regularly review reimbursements made by the Treasurer;
16. Attending the MWBLSA Regional Convention and the NBLSA National Convention whenever financially and logistically feasible;
17. Appointing staff persons in accordance with Article VIII, Section 4, Part f, of the BLSA Constitution;
18. Having periodic meetings with the PSD President;
19. Performing such other duties that the Board or the General Body assigns;
20. Compiling a brief synopsis of his/her yearly activities for the BLSA Annual Report; and
21. Producing an official transitional report at the close of the term of office.

B. The Vice-President is responsible for:

1. Exercising general executive authority over the business and activities of BLSA;

2. Chair all Executive Board meetings and other functions in the event of the incapacity or absence of the President;
3. Serving as an internal manager of the Executive Board and oversee all the internal communications and operations of the Executive Board;
4. Organizing a transitional meeting for the roles and responsibilities of the 1L Representative to be conducted by the Executive Board once he/she is elected;
5. Serving as an ex-officio member of all BLSA committees;
6. Overseeing the functions of the Directors;
7. Assigning BLSA Buddies to 1Ls and PSD members;
8. Assigning Bar Buddies to the graduating members;
9. Supervising the BLSA Buddies on a monthly basis to ensure they are interacting with their assigned Buddy;
10. Attending PSD General Body meetings whenever feasible;
11. Giving monthly reports on PSD activities to the Executive Board and/or General Body;
12. Attending MWBLSA Regional Convention and NBLSA National Convention whenever financially and logistically feasible;
13. Developing and finalizing the Executive Board meeting agendas in accordance with the ideas and input of the President;
14. Evaluating projects, programs, and initiatives proposed by Executive Board members;
15. Serving as Chair of the PSD Committee;
16. Having periodic meetings with the PSD Vice-President;
17. Convening at least two joint meetings of all Committee chairpersons and Directors for the purposes of coordination and clarification of the activities that each committee is pursuing;
18. Performing such other functions and exercise such further duties as the President, the Board, or the General Body may assign;
19. Compiling a brief synopsis of his/her yearly activities for the BLSA Annual Report; and
20. Producing an official transitional report at the close of the term of office.

C. The Treasurer is responsible for:

1. Serving as the Chief Financial Officer of BLSA;
2. Handling all funds, securities, pay all the bills, ensure deposits, and make financial disbursements as the Board may designate;
3. Having primary responsibility to sign checks;
4. Disseminating dues information;
5. Keeping an account of all receipts and expenditures in the financial records and report in full at regular meetings upon request of the President or General Body;
6. Issuing a full financial report at the close of each semester to the General Body;
7. Serving as Chair of the Financing Committee and presenting periodic reports to the President;
8. In conjunction with Committee Chairs, be responsible for receipt and disbursement of funds directly associated with their expenditures;

9. Determining, along with other Executive Board members, the allocation of BLSA financial resources to allow for steady cash flow;
10. Providing financial reports at the end of each Executive Board meeting to Board members;
11. Providing a financial statement (income/expense summary; account balances; list of accounts – local bank, SOA) to Student Affairs by the deadline set;
12. Providing a copy of not-for-profit certificates and tax ID number (if any) to Student Affairs by the deadline set;
13. Attending MWBLSA Regional Convention and NBLSA National Convention whenever financially and logistically feasible;
14. Designing, implementing, and monitoring the financial policy related to expenditures and cash flow with the approval of the Executive Board;
15. Developing an annual BLSA Budget and submit it to the Executive Board for approval at the first regularly scheduled Board meeting. The BLSA Budget must include:
 - i. Statement of accounts;
 - ii. Statement of unpaid bills with explanation;
 - iii. Statement of transfers between accounts;
 - iv. Statement of income;
 - v. Detailed account of how much funds were used;
 - vi. Detailed account of all anticipated expenses based on future program needs, history, and accounting for emergencies; and
 - vii. All other items the Treasurer deems necessary
16. Providing the President with appropriate access and reports to review all expenses incurred by BLSA;
17. Filing and maintaining all IRS tax-exempt organization forms (if applicable);
18. Performing such other functions and exercise such further duties as the President, the Board, or the General Body may assign;
19. Compiling a brief synopsis of his/her yearly activities for the BLSA Annual Report; and
20. Producing an official transitional report at the close of the term of office

D. The Secretary is responsible for:

1. Keeping strict, permanent records of the proceedings of all Executive Board and General Body meetings;
2. Taking attendance at all Executive Board, General Body, BLSA official events, and BLSA unofficial events (or appoint a person in their absence);
3. Serving as an ex-officio member of all BLSA committees;
4. Attending MWBLSA Regional Convention and NBLSA National Convention whenever financially and logistically feasible;
5. Maintaining and distributing the agenda for all meetings of the Executive Board and General Body;
6. Maintaining adequate distribution of the official BLSA stationary to all of BLSA Leadership;

7. Developing and distributing the BLSA Leadership Event Calendar to BLSA Leadership and PSD Leadership;
8. Updating and sharing the Google Calendar to BLSA and PSD Active Members;
9. Providing a list of graduating members to Student Affairs by the deadline set;
10. Collecting and maintaining BLSA Leadership reports for the Executive Board meeting;
11. Providing minutes of Executive Board meetings to other Board members within seven (7) days;
12. Providing BLSA General Body and PSD Active Members with monthly calendars of events;
13. Providing minutes of General Body meetings to BLSA and PSD Active Members within seven (7) days;
14. Serving notice of all General Body meetings to BLSA Active Members and PSD Active Members;
15. Maintaining a roster of membership that identifies BLSA Leadership, Birthdates, e-mail addresses, membership status, T-Shirt sizes, undergraduate institution, hometown, internship information, and post-graduation plans;
16. Maintaining and updating Alumni records;
17. Disseminating a copy of BLSA membership to all members of BLSA, PSD and Student Affairs within seven (7) days after the BLSA dues deadline expires;
18. Acting as Treasurer in the absence or incapacity of the Treasurer;
19. Appointing two (2) administrators to assist in the maintenance of these duties (if necessary) but remains ultimately responsible for upholding the duties and responsibilities of this office;
20. Disseminating the Graduation Policy to graduating members by January 31st of each year;
21. Reserving rooms for all BLSA activities;
22. Sending the family of a deceased member an appropriate letter of condolence in the name of BLSA immediately upon receipt of notice of the death of the member;
23. Providing officer election results and end-of-year transition plans (when/how will transfer of responsibilities, records, etc occur) to Student Affairs by the deadline set;
24. Performing such other functions and exercise such further duties as the President, the Board, or the General Body may assign;
25. Compiling a brief synopsis of his/her yearly activities for the BLSA Annual Report; and
26. Producing an official transitional report at the close of the term of office.

E. The Programming Manager is responsible for:

1. Developing, evaluating, and implementing BLSA programs that keep with the goals of NBLSA, MWBLSA, and BLSA;
2. Serving as Chair of the Programming Committee;
3. Serving as an ex-officio member of the Barristers' Ball and Special Events Committee;
4. Implementing Mandatory Projects in accordance with Article XVII, Section 2, of the BLSA Constitution;

5. Coordinating with other departments and organizations at Indiana University to host a MLK Day of Service;
6. Implementing and developing career service workshops (e.g. getting firm jobs, government employment, public service work, etc.), educational workshops (e.g. outlining, final exam, legal writing, resume and cover letter, journal write-on, brief writing, etc.), oral advocacy workshops (e.g. moot court oral arguments), bar exam workshops, and other workshops the Programming Manager deems appropriate;
7. Providing a copy of all events held by BLSA to Student Affairs by the deadline set;
8. Performing such other functions and exercise such further duties as the President, the Board, or the General Body may assign;
9. Compiling a brief synopsis of his/her yearly activities for the BLSA Annual Report; and
10. Producing an official transitional report at the close of the term of office.

F. The 1L Representative is responsible for:

1. Articulating the needs and concerns of 1Ls to the Board;
2. Serving as Vice-Chair of the Programming Committee;
3. Serving on the Pre-Law Student Division Committee;
4. Developing and implementing 1L educational, networking, and social programming;
5. Developing and implementing PSD educational, networking, and social programming;
6. Developing programming or social initiatives that increase the level of involvement between 1Ls and upperclass BLSA members;
7. Performing such other functions and exercise such further duties as the President, the Board, or the General Body may assign;
8. Compiling a brief synopsis of his/her yearly activities for the BLSA Annual Report; and
9. Producing an official transitional report at the close of the term of office.

G. The Chief Justice is responsible for:

1. Serving as the Chair of the Grievance Committee and presenting periodic reports to the President;
2. Serving as the Chair of the Constitution and Bylaws Committee;
3. Serving as the Chair of the Elections Committee;
4. Having members seeking election to the BLSA Executive Board sign a statement that includes: 1) the fiduciary duty of Board Members of BLSA; 2) a description of the duties of the particular office, 3) a promise to enrolled in classes at this Law School or in another joint-degree program at Indiana University – Bloomington during the entire term of office (excepting summer months); and 4) a pledge to fulfill the purpose of BLSA pursuant to Article III of the BLSA Constitution;
5. Coordinating the BLSA Elections procedures;
6. Administering rules of Election proceedings to the General Body;

7. Inserting and completing the amendments passed by the General Body to the BLSA Constitution by May 1st;
8. Providing a copy of the BLSA Constitution and Bylaws to Student Affairs by the deadline set;
9. Serving as the Presiding officer in all disciplinary actions;
10. Developing policies and procedures for conducting hearings, presenting evidence, and calling witnesses;
11. Developing policies and procedures for Elections process;
12. Supervising Executive Board and General Body meetings to assure that meetings are conducted according to Robert's Rules of Order;
13. Serving as an advisor and counsel the President on the Parliamentary Procedure;
14. Serving as the advisor to the Executive Board, of these Bylaws, subject to Article III, Section 2(E) of the National Bylaws to decide all questions of interpretation and construction of the parliamentary authority and procedural rules of BLSA;
15. Be responsible for providing the General Body with the current procedural rules;
16. Performing such other functions and exercise such further duties as the President, the Board, or the General Body may assign;
17. Compiling a brief synopsis of his/her yearly activities for the BLSA Annual Report; and
18. Producing an official transitional report at the close of the term of office.

Section 7: APPOINTED POSITIONS

Offices:

A. The Rapheal M. Prevot, Jr. Barristers' Ball Chair is responsible for:

1. Providing monthly reports to the Executive Board on the progress of the event (e.g. venue, promotional activities, date of the event, marketing plan, etc.);
2. Advertising for the event in a timely fashion;
3. Presenting a budget to the BLSA Treasurer;
4. Ensuring a presentation is presented to the IUSA funding board by the BLSA Treasure and/or the Chair;
5. Negotiating with vendors;
6. Coordinating with Student Affairs on housekeeping matters (e.g. outlining the event, providing the date, and other information requested by Student Affairs);
7. Implementing fundraising activities;
8. Soliciting sponsors for the event;
9. Soliciting faculty and students input on nominations for the Samuel S. Dargan award winner;
10. Informing the Executive Board of finalists and seeking their input on the winner;
11. Planning promotional events;
12. Developing and securing awards to be handed out at the event;
13. Determining whether to conduct a silent auction at the event;
14. Delegating the numerous tasks required to make the event happen;
15. Preparing notes from Committee meetings and sending them out to the Committee;

16. Seeking approval from the Director of Marketing and/or the Executive Board on all materials to be advertised to the public;
17. Performing such other functions and exercise such further duties as the President, the Board, or the General Body may assign;
18. Compiling a brief synopsis of his/her yearly activities for the BLSA Annual Report; and
19. Producing an official transitional report at the close of the term of office.

B. The Community Service Chair is responsible for:

1. Coordinating and executing all community service projects traditionally done by past BLSA Community Service Chairs;
2. Making a tentative schedule of events for the year;
3. Implementing Mandatory Projects in accordance with Article XVII, Section 3, of the BLSA Constitution;
4. Initiating and maintaining relationships with service organizations in Bloomington (e.g. Backstreet Missions – the President in particular, Hoosier Hills Food Bank, Agape Women’s Shelter, etc.);
5. Maintaining frequent communication with the National and Regional Director of Community Service;
6. Soliciting ideas from the General Body on service projects they are interested in performing and implementing them through the Chair’s Committee
7. Soliciting an availability schedule from the General Body to evaluate and determine ideal times to perform service projects;
8. Preparing notes from Committee meetings and sending them out to the Committee;
9. Seeking approval from the Director of Marketing and/or the Executive Board on all materials to be advertised to the public;
10. Performing such other functions and exercise such further duties as the President, the Board, or the General Body may assign;
11. Compiling a brief synopsis of his/her yearly activities for the BLSA Annual Report; and
12. Producing an official transitional report at the close of the term of office.

C. The Special Events Chair is responsible for:

1. Implementing Mandatory Projects in accordance with Article XVII, Section 4, of the BLSA Constitution;
2. Having the duty of planning other events the President and/or the Executive Board may assign;
3. Assigning one or two Vice-Chair(s) to help plan major events of the Committee;
4. Preparing notes from Committee meetings and sending them out to the Committee;
5. Seeking approval from the Director of Marketing and/or the Executive Board on all materials to be advertised to the public;
6. Performing such other functions and exercise such further duties as the President, the Board, or the General Body may assign;

7. Compiling a brief synopsis of his/her yearly activities for the BLSA Annual Report; and
8. Producing an official transitional report at the close of the term of office.

D. The Social Action Chair is responsible for:

1. Making a tentative schedule of events for the year;
2. Implementing Mandatory Projects in accordance with Article XVII, Section 5, of the BLSA Constitution;
3. Implementing the NBLSA's and MWBLSA's Attorney Generals goals for judicial advocacy, environmental, legislative outreach, grassroots & social action, and election & voting programming initiatives that support the goals of the National and Regional Attorney General;
4. Encouraging and developing ways for membership to participate in the Academic Retreat and other educational programming of NBLSA and MWBLSA;
5. Preparing notes from Committee meetings and sending them out to the Committee;
6. Seeking approval from the Director of Marketing and/or the Executive Board on all materials to be advertised to the public;
7. Performing such other functions and exercise such further duties as the President, the Board, or the General Body may assign;
8. Compiling a brief synopsis of his/her yearly activities for the BLSA Annual Report; and
9. Producing an official transitional report at the close of the term of office.

E. The Director of Alumni Relations is responsible for:

1. Maintaining a list of BLSA and Black Alumni;
2. Developing an alumni networking event for fall semesters in Chicago and/or Indianapolis;
3. Developing career services events in coordination with the Programming Manager that interconnect with alumni (e.g. mock-interviews, participating in local professional organizations, and networking events);
4. Coordinating the Indiana Intrastate BLSA Mixer in the spring with the other law schools of Indiana;
5. Planning and implementing career workshops for BLSA and PSD active members;
6. Performing such other functions and exercise such further duties as the President, the Board, or the General Body may assign;
7. Compiling a brief synopsis of his/her yearly activities for the BLSA Annual Report; and
8. Producing an official transitional report at the close of the term of office.

F. The Director of Competitions is responsible for:

1. Coordinating with the MWBLSA Directors of Competitions on deadlines and entries into the Regional competitions;
2. Coordinating with the Law School on external competitions deadlines and entries;

3. Soliciting Active Members to participate in these competitions;
4. Securing a Faculty Member to coach the team (if applicable);
5. Securing academic credit for competing;
6. Serving as a Coach for the team (if feasible);
7. Complying with the Student Affairs rules on participating in external competitions;
8. Conducting a workshop each spring on brief writing and oral advocacy skills in coordination with the Programming Manager (in conjunction with the Journal Write-On and Bar Exam Workshop);
9. Forming a special Committee to carry out these functions (if necessary);
10. Performing such other functions and exercise such further duties as the President, the Board, or the General Body may assign;
11. Compiling a brief synopsis of his/her yearly activities for the BLSA Annual Report; and
12. Producing an official transitional report at the close of the term of office

G. The Director of Communications is responsible for:

1. Serving as Editor-in-Chief of *The BLSA Beat* newsletter;
2. Compiling, editing, and publishing *The BLSA Beat*;
3. Ensuring the production schedule is met (August/September issue in September; October issue; November/December issue in December; January/February issue in February; March issue; April Fool's issue; April issue; and May issue).
4. Having the discretion to increase the number of *The BLSA Beat* publications;
5. Overseeing any other BLSA printed news;
6. Receiving Executive Board comments and approval before finalizing issue;
7. Disseminating publications to BLSA Active Members, PSD Active Members, and Alumni;
8. Maintaining and updating Social Media accounts (e.g. Facebook, Twitter, LinkedIn, etc.) by reviewing Chapter emails sent out, Midwest and NBLSA newsletters; checking deadlines on job postings and Conventions, and requests made by BLSA Leadership or the General Body;
9. Performing such other functions and exercise such further duties as the President, the Board, or the General Body may assign;
10. Compiling a brief synopsis of his/her yearly activities for the BLSA Annual Report; and
11. Producing an official transitional report at the close of the term of office.

H. The Director of Marketing is responsible for:

1. Serving as the Chief Press Secretary of all BLSA public relations activities;
2. Developing, designing, producing, and/or obtaining any materials necessary to create a Public Relations Strategy for marketing and promoting BLSA;
3. Cultivating and maintaining media contact and distribution lists specific to BLSA's Public Relations strategy;

4. Contacting news stations and other media outlets to promote and advertise news worthy events (e.g. contact Dean of Communication & Marketing, IU News Room, IU Homepages, Indiana Daily Student, Local News Station, etc.).
5. Informing the Dean of the Law School, Dean of Communications & Marketing, and Alumni of major BLSA events and accomplishments;
6. Making contacts with legal professionals in Indiana;
7. Developing press releases and press kits, presentations, and talking points for external audiences;
8. Vice-Chairing Finance Committee;
9. Becoming proficient in the rules governing using NBLSA, IU, and the Law school's name;
10. Developing marketing items and memorabilia to sell to alumni, law school students, and BLSA members;
11. Coordinating with the Rapheal M. Prevot, Jr. Barristers' Ball chair to solicit corporate sponsors and secondary sources in the form of sponsorships and tax deductible gifts for the Rapheal M. Prevot, Jr. Barristers' Ball;
12. Preparing and finalizing the solicitation packets that will be distributed to potential Barristers' Ball sponsors;
13. Receiving Executive Board and Dean of Communication & Marketing approval before publicizing anything with IU or NBLSA's name on it;
14. Performing such other functions and exercise such further duties as the President, the Board, or the General Body may assign;
15. Compiling a brief synopsis of his/her yearly activities for the BLSA Annual Report; and
16. Producing an official transitional report at the close of the term of office.

I. The Director of Historical Records is responsible for:

1. Serving as the official photographer at all official BLSA events and unofficial BLSA events (excepting Barristers' Ball);
2. Serving as BLSA's official photographer at MWBLSA Regional Convention and the NBLSA National Convention whenever financially and logistically feasible;
3. Designating a replacement photographer if he/she is unable to attend any event;
4. Arranging for a professional photographer or videographer if deemed necessary by the Executive Board;
5. Providing guidelines for replacement photographers assuming the duties;
6. Preparing a written narrative account of BLSA's activities during their term of office, which when approved by the Executive Board, shall become a permanent part of BLSA's official history;
7. Researching the history of BLSA and updating the historical records accordingly, with consent of the Executive Board
8. Serving as custodian of the collection of documents, books, or other written or printed matters to ensure that our history is kept within a fixed and tangible medium in the BLSA office and on the BLSA computer (if one exists);
9. Maintaining a backup file of all history recorded during your term of office for future reference on BLSA's Google Documents;

10. Receiving an electronic copy of history and records from the PSD Director of Historical Records;
11. Printing photos to be used for the scrapbook;
12. Applying for Regional and National Chapter of the Year (if win the Regional award);
13. Creating a scrapbook or designate someone to create a scrapbook;
14. Interviewing for the Regional and/or National Award or designate someone to interview for the award;
15. Performing such other functions and exercise such further duties as the President, the Board, or the General Body may assign;
16. Compiling a brief synopsis of his/her yearly activities for the BLSA Annual Report; and
17. Producing an official transitional report at the close of the term of office.

J. The Director of Web Services is responsible for:

1. Editing, maintaining, and updating BLSA's official web pages (e.g. indiana.edu law school webpage, indiana.edu interactive webpage (if one exists), or any non-indiana.edu interactive webpages)
2. Editing, maintaining, and updating BLSA's Barristers' Ball page;
3. Becoming familiar with web design software and languages;
4. Working with University Information Technology Services (UITS) whenever necessary;
5. Being able to relay the important information regarding the purpose of the website, the content organization of the website, and the specific needs of BLSA;
6. Creating and maintain a password protected members only area;
7. Providing online resources for BLSA Active Members, PSD Active Members, and Alumni;
8. Performing such other functions and exercise such further duties as the President, the Board, or the General Body may assign;
9. Compiling a brief synopsis of his/her yearly activities for the BLSA Annual Report; and
10. Producing an official transitional report at the close of the term of office.

Section 8: TERMINATION OF EXECUTIVE BOARD OFFICER

Any Executive Board member may be impeached by a two-thirds (2/3) vote of the Executive Board or the General Body and subsequently removed from office by a two-thirds (2/3) vote of the General Body.

Section 9: SUCCESSION OF OFFICERS

In the event that the President is unable to fulfill the duties of office, the Vice-President shall automatically assume the duties of the President until such time as the President is able to resume those duties.

If the President is unable to return to office, resigns, or is impeached, the Vice-President shall become President for the remainder of the term. If the Vice-President is unable to fulfill this duty, an acting President will be elected by a simple majority of the Executive Board. In either event, the new President or acting President shall appoint the vacant Board position(s) in accordance with Article III, Section 3, Executive Board, of these Bylaws.

ARTICLE IV: COMMITTEES

Section 1: DUTIES OF COMMITTEES

A. RAPHEAL M. PREVOT, JR. BARRISTERS' BALL COMMITTEE

The Rapheal M. Prevot, Jr. Barristers Ball Committee shall be chaired by the Barristers' Ball Chair. The Committee shall include the Active Members to be appointed by the Barristers' Ball Chair after he/she takes office. The Committee should have at least six (6) members and be formed no later than September 1st of each year. The Committee is responsible for:

1. Attending Committee meetings;
2. Selecting a venue and date for the event in a timely fashion;
3. Creating posters, flyers, and other promotional items in a timely fashion;
4. Conducting promotional events related to Barristers' Ball;
5. Soliciting corporate sponsors for the event;
6. Conducting fundraising activities and soliciting donations;
7. Establishing ticket prices and discounts;
8. Creating a theme for the event;
9. Decorating the event;
10. Designing a program and itinerary for the program;
11. Conducting a silent auction at the event (if necessary);
12. Inviting alumni;
13. Inviting other graduate programs and PSD to this event;
14. Arranging for housing and travel expenses of the Samuel S. Dargan Award winner;
15. Securing a D.J. in a timely fashion;
16. Securing a photographer and videographer in a timely fashion;
17. Arranging for transportation to the event (if off campus);
18. Coordinating with the Director of Web Services on updating the webpage;
19. Coordinating all other event details for the event;
20. Assisting the Chair with other administrative tasks; and
21. Seeking approval from the Director of Marketing and/or the Executive Board on all materials to be advertised to the public.

B. COMMUNITY SERVICE COMMITTEE

The Community Service Committee shall be composed of the Community Service Chair and Active Members to be appointed by the Chair after he/she takes office. The Committee should have at least four members and be formed no later than September 1st of each year. The

Committee is responsible for:

1. Attending Committee meetings;
2. Planning community service projects that further the goals of BLSA, MWBLSA, and NBLSA;
3. Conducting a Community Service Week that integrates the concerns of IU and Bloomington with at least one NBLSA or MWBLSA initiative. It should consist of at least four events or projects and be held during the month of October;
4. Conducting a Founder's Day of Service on the last Saturday of October. It can be done in conjunction with Community Service Week. The goal is for 100% participation of Active Members and will promote the focus of BLSA in serving the community;
5. Conducting other NBLSA and MWBLSA initiatives that may change from year to year;
6. Preparing flyers for service events;
7. Developing innovative marketing techniques to encourage people to attend service events;
8. Assisting the Chair with other administrative tasks; and
9. Seeking approval from the Director of Marketing and/or the Executive Board on all materials to be advertised to the public.

C. CONSTITUTION AND BYLAWS COMMITTEE

The Constitution and Bylaws Committee shall be chaired by the Chief Justice and shall have Active Members appointed by the Chief Justice following his/her Election. The Committee should have at least three members and be formed no later than September 1st of each year. The Committee is responsible for:

1. Attending Committee meetings;
2. Formulating and distributing guidelines and procedures governing the manner in which proposed Constitutional and Bylaws amendments are to be structured, submitted, written, and distributed;
3. Putting proposed Constitutional and Bylaws amendments in proper form, eliminating duplication where similar amendments are offered in logical sequence;
4. Determining the effect a proposed amendment will have on the governing documents of BLSA;
5. Determining whether the proposed amendments will conflict with the Regional or National Constitution and/or Bylaws;
6. Analyzing and identify areas in the BLSA Constitution and Bylaws that require revision;
7. Recommending changes to the BLSA Constitution and Bylaws based on changes to the Regional or National Constitution and/or Bylaws;
8. Coordinating and supervise the Resolutions presented at Elections;
9. Publishing by August 1st in each year, the changes and explanation for the changes that will occur in the Executive Board's policies which are currently in effect and are not included in the BLSA Constitution and Bylaws;
10. Making recommendations to the Executive Board as appropriate. Recommendations may include, but are not limited to, any conflicts that the amendments may cause within

BLSA's governing documents, the appropriateness for inclusion of the proposed amendment to the particular governing document, and any violations of the BLSA Constitution caused by proposed amendments to the Bylaws; and

11. Assisting Chair with other administrative tasks.

D. ELECTIONS COMMITTEE

The Elections Committee shall be chaired by the Chief Justice and shall have Active Members appointed by the Chief Justice following his/her Election. The Committee should have at least three members and be formed no later than September 1st of each year. Candidates seeking election to the Executive Board are barred from being on this Committee. In the event the Chief Justice will run for election the next year, the President shall appoint an Active Member to chair this Committee. The Committee is responsible for:

1. Attending Committee meetings;
2. Formulating and distributing qualifications, guidelines, and procedures governing candidate eligibility and campaigning activities;
3. Determining the eligibility of candidates;
4. Determining if a candidate has violated an election rule;
5. Determining the appropriate penalties for candidates who have performed acts which are grounds for disqualification, subject to the review of the Executive Board;
6. Determining the voting result structure that will be used in elections, subject to the approval of the Executive Board;
7. Determining the election timeline specifying specific dates for all aspects of the election process and present it to the Executive Board no later than the last Executive Board meeting prior to Elections;
8. Recommending changes needed to improve the elections process; and
9. Assisting the Chair with other administrative tasks.

E. FINANCE COMMITTEE

The Finance Committee shall be chaired by the Treasurer and Vice-Chaired by the Director of Marketing. The Committee shall have Active Members appointed by the Treasurer following his/her Election. The Committee should have at least four members and be formed no later than September 1st of each year. The Committee is responsible for:

1. Attending Committee meetings;
2. Formulating and distributing guidelines and procedures governing the manner in which finances are to be structured, submitted, and received. They shall also coordinate and supervise the finance resolution process;
3. Formulating and distributing guidelines and procedures governing the manner in which financial resolutions, reimbursements, and procedures are to be structured or written, submitted, and distributed;
4. Putting financial resolutions in proper form, eliminating duplication where similar financial resolutions are offered and ensuring all resolutions relating to a specific concern will be offered in logical sequence;

5. Creating and executing all money-making activities to support BLSA activities and charitable pursuits; and
6. Assisting the Chair with other administrative tasks.

F. GRIEVANCE COMMITTEE

The Grievance Committee shall be chaired by the Chief Justice and shall have Active Members appointed by the Chief Justice following his/her Election. The Committee should have at least three members and be formed no later than September 1st of each year. The Committee is responsible for:

1. Attending Committee meetings;
2. Formulating and distributing guidelines and procedures governing the manner in which grievances are to be structured, submitted, and received. They shall also coordinate and supervise the grievance procedure resolution;
3. Formulating and distributing guidelines and procedures governing the manner in which the resolutions are to be structured or written, submitted, and distributed;
4. Putting resolutions in proper form, eliminating duplication where similar resolutions are offered and ensuring all resolutions relating to a specific subject will be offered in logical sequence; and
5. Assisting the Chair with other administrative tasks.

G. PRE-LAW STUDENT DIVISION COMMITTEE

The Pre-Law Student Division Committee shall be chaired by the BLSA Vice-President and vice-chaired by the PSD Vice-President. The Committee shall consist of the BLSA 1L Representative, the PSD Director of Programming, one (1) BLSA member appointed by the BLSA President, and one (1) PSD member appointed by the PSD President. The Committee is responsible for:

1. Attending Committee meetings;
2. Keeping PSD and BLSA Active Members, as well as the BLSA and PSD Executive Boards, informed of the status of the PSD Chapter;
3. Suggesting, creating, and implementing programs, projects, and activities for the development and benefit of PSD (e.g. Pre-Law Camps and Law Camps);
4. Disseminating NBLSA, MWBLSA, and BLSA information to PSD members;
5. Exercising general executive authority over the business and function of PSD; and
6. Assisting the Chair with other administrative tasks.

H. PROGRAMMING COMMITTEE

The Programming Committee shall be Chaired by the Programming Manager and Vice-Chaired by the 1L Representative. It shall have Active Members appointed by the Programming Manager following his/her Election. The Committee should have at least five members and be formed no later than September 1st of each year. The Committee is responsible for:

1. Attending Committee meetings;
2. Conducting programming initiatives that further the goals of BLSA, MWBLSA, and NBLSA (e.g. regional job fair, other region's job fairs, academic retreats, etc.);
3. Conducting educational workshops that support 1Ls (e.g. Outlining, Legal Writing, and Final Exams);
4. Conducting social events that support camaraderie amongst the Active Members of BLSA and PSD (e.g. Sunday Dinners, Game Night, Karaoke Night, Welcome Back Dinners, BLSA BBQ Welcome Reception, BLSA Fellowship Luncheon, etc.);
5. Coordinating with Director of Alumni Relations on career services workshops (mock-interviews, participating in local professional organizations, and networking events);
6. Conducting one program that features Judge David F. Hamilton (if his chambers remains in the law school);
7. Conducting an International Relations Projects (e.g. NBLSA C.A.R.E.S, World Aids Day, or an international book drive);
8. Conducting National Initiatives (e.g. Innocence Project, Street Law, etc.);
9. Conducting a fundraising activity in coordination with the Finance Committee to support a major cause (e.g. Pie-A-Professor event for the Innocence Project);
10. Conducting a Martin Luther King, Jr. (MLK) Day of Service that provides students with the opportunity to honor the memory and legacy of Dr. King. This event can be done in conjunction with other organizations on campus (e.g. Alpha Phi Alpha, serving as a student representative on the MLK Celebration Committee of Indiana University - <http://www.indiana.edu/~mlkjr/index.shtml>, etc.);
11. Conducting a Bar Exam and Journal Write-On Workshop in conjunction with the Director of Competitions Oral Advocacy & Brief Writing Workshop;
12. Conducting other Educational and Career Development projects required by NBLSA or MWBLSA;
13. Assisting the Chair with other administrative tasks; and
14. Seeking approval from the Director of Marketing and/or the Executive Board on all materials to be advertised to the public.

I. SPECIAL EVENTS COMMITTEE

The Special Events Committee shall be composed of the Special Events Chair, one or two vice-chair(s) appointed by the Chair, and Active Members to be appointed by the Chair after he/she takes office. The Committee should have at least five members and be formed no later than September 1st of each year. The Committee is responsible for:

1. Attending Committee meetings;
2. Scheduling, planning and implementing the Black History Month Celebration Programming. In addition, the Committee shall also implement other programs designed to educate, promote, and acknowledge the heritage of Black people, Africans, Hispanics, Indians, Asians, and any other racial minority groups. The Committee should do programming in conjunction with topics our Advisor suggests are relevant at the time;
3. Scheduling, planning and implementing the BLSA Banquet. All of the necessary planning and implementation associated with the event including, but not limited to,

- soliciting nominations for awards, selecting winners, securing a venue and guest speaker, creating a program, inviting local alumni, and other tasks;
4. Scheduling, planning and implementing the Gong Show. All of the necessary planning and implementation associated with the event including, but not limited to, securing a venue, promotional items such as flyers, announcements, etc., securing acts to perform, securing awards and prizes, music at the event, staying in constant communication with the acts, itinerary for the show, an after party, and any other tasks to put on a successful program;
 5. Scheduling, planning and implementing other programs as assigned;
 6. Assisting Chair with other administrative tasks; and
 7. Seeking approval from the Director of Marketing and/or the Executive Board on all materials to be advertised to the public.

J. SOCIAL ACTION COMMITTEE

The Social Action Committee shall be composed of the Social Action Chair and Active Members to be appointed by the Chair after he/she takes office. The Committee should have at least five members and be formed no later than September 1st of each year. The Committee is responsible for:

1. Attending Committee meetings;
2. Developing programming that promotes legislative efforts of NBLSA and MWBLSA and enable IU students and the community to become more involved in the legislative process (e.g. Lobby Day);
3. Developing programming that increases awareness of global issues and trains IU students and the community about legislative and judicial advocacy;
4. Developing programming that increases the minority voice in voter rights and protection issues;
5. Developing programming that educates IU students and the community about the importance of changes in the judicial system and governmental settings and supports NBLSA and MWBLSA initiatives;
6. Researching and implementing programs that address environmental justice issues that will highlight some of the issues identified by NBLSA and MWBLSA;
7. Developing programming that fights for the rights of others, encourages the equal opportunity to participate in the political process (e.g. Congressional Black Caucus Weekend and Kids in the House), and supports NBLSA and MWBLSA initiatives;
8. Developing programming that ensures the long term growth of the American democracy through voter participation of IU students and the community and supports NBLSA and MWBLSA initiatives;
9. Assisting Chair with other administrative tasks; and
10. Seeking approval from the Director of Marketing and/or the Executive Board on all materials to be advertised to the public.



ARTICLE V: MEETING

Section 1: EXECUTIVE BOARD MEETING

Each incoming Board shall establish, before the graduation ceremony of the Indiana University Maurer School of Law, following an election, the time and place of the first regular Board meeting, to be held no later than May 31st. At the first regular Board meeting, the President shall determine the meeting schedule and make known their goals, vision, and expectations for the upcoming year.

- A. Board members and Chairs are required to attend, or send a representative, to all Board meetings.
- B. BLSA Leadership is required to provide a report forty-eight (48) hours in advance of the meeting. Officers failing to perform this task three (3) times, without good cause, shall be automatically removed from BLSA Leadership.
- C. Board members and Chairs who have three (3) unexcused absences shall be automatically removed from BLSA Leadership.
 - 1. In case of removal, the President shall appoint the new officer subject to the appointment procedures found in Article 3, Section 3, of these Bylaws.
 - 2. An excused absence or good cause is evidenced by a simple majority vote of the Executive Board.

Section 2: GENERAL BODY MEETING

The regular meeting of BLSA during the academic year shall be known as the General Body meeting. It shall be for the purpose of conducting the business of BLSA, electing officers, and receiving reports of staff members, directors, and committees.

- A. The General Body is composed of the Active Membership (excepting the Executive Board).
- B. All powers not specifically delegated to the Executive Board reside with the General Body.
- C. All BLSA business subject to a vote of the General Body will be determined by a simple majority vote of a quorum unless otherwise provided.
- D. All issues decided by the Board may be subject to review by the General Body. The General Body may revise, overrule, or modify such decision by a two-thirds (2/3) vote. Notice of a petition to review must be submitted to the Board no less than forty-eight (48) hours prior to the meeting.

Section 3: SPECIAL MEETING

Special meetings may be called by the President or by the Board. The purpose of the meetings shall be stated in the call. No business shall be transacted except that announced in the call of the special meeting. At least forty-eight (48) hours notice shall be given to call a special meeting.



Section 4: QUORUM

Executive Board: A quorum of the Board shall consist of a simple majority of the elected officers present at the meeting.

General Body: A quorum of the General Body is a simple majority of the Active Membership.

ARTICLE VI: VOTING

- A. A simple majority vote shall be defined as one more than half the votes cast by persons constitutionally entitled to vote, excluding refusals and abstentions, at a regularly or properly called meeting at which a quorum is present.
- B. A two-thirds (2/3) vote shall be defined as at least two-thirds of the votes cast by persons legally entitled to vote, excluding refusals and abstentions, at a regular or properly called meeting at which a quorum is present.
- C. A three-fourths (3/4) vote shall be defined as at least three-fourths of the votes cast by persons legally entitled to vote, refusals blanks and abstentions, at a regular or properly called meeting at which a quorum is present.
- D. A quorum shall consist of a simple majority of the Active Membership eligible to vote in attendance, or properly proxied, at the meeting voting will occur.
- E. Each voting member gets one vote to cast.

ARTICLE VII: PROXY

- A. The member must be a financial, voting member of BLSA.
- B. The member must present a written or electronic proxy to be certified by the Chief Justice at least twenty-four (24) hours prior to Elections.
- C. A member failing to meet the criteria in A and B, above, is bound to the results of all voting results the day it occurs.

ARTICLE VIII: DISCIPLINARY PROCEEDINGS

Section 1: GROUNDS

Failure to perform the duties of the office as prescribed in this Constitution and Bylaws, or conduct by any member that detrimental to the well being of BLSA, MWBLSA, and/or NBLSA shall constitute grounds for disciplinary action.

Section 2: PROCEDURES

Recommendation: A Board member or any member of BLSA may submit to the Board a written recommendation, served to the Chief Justice, that an officer or General Body member be disciplined for conduct described in Section 1 of this Article or Article XV of the BLSA Constitution.

Hearing: The Board, acting on such recommendation, voting by a simple majority may call a hearing on the merits of the recommendation at the next regularly scheduled Board meeting or at



a special meeting to determine whether there are grounds for disciplinary action against the officer in question. Such officer shall be given reasonable, written notice and an opportunity to defend him/herself at said hearing.

Section 3: DISCIPLINE:

If grounds for disciplinary action exist, censure, probation, impeachment, and/or removal of the officer in question shall be appropriate. Probation, suspension, or expulsion shall be appropriate for a General Body member.

Censure: Censure shall be in order upon two-thirds (2/3) vote of the Board or the General Body.

Impeachment: Impeachment is in order upon a two-thirds (2/3) vote of the Board or a two-thirds (2/3) vote of the General Body.

Removal: Removal is in order upon a two-thirds (2/3) vote of Active Membership.

Probation: Probation shall be in order upon two-thirds (2/3) vote of the Board or the General Body. The Executive Board shall set the terms of the probation (excepting the officer to be disciplined) by a simple majority vote.

Suspension: Suspension shall be in order upon two-thirds (2/3) vote of the Active Membership.

Expulsion: Expulsion is in order upon a two-thirds (2/3) vote of Active Membership.

ARTICLE IX: PARLIAMENTARY AUTHORITY

Section 1: ROBERTS RULES OF ORDER

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern BLSA in all cases to which they are applicable and in which they are not inconsistent with the Constitution and Bylaws and any special rules of order BLSA may adopt.

Section 2: CHIEF JUSTICE

The Chief Justice will serve as an Advisor to the President and Executive Board and counsel the President and Board on parliamentary procedure of BLSA.

Section 3: INTERPRETATION

The Chief Justice shall be the final authority, subject to Article III, to decide all questions of interpretation and construction of the parliamentary authority and procedural rules of this association. The Chief Justice shall be responsible for providing all delegates with the current procedural rules.



ARTICLE X: AMENDMENTS

Any Article of these Bylaws may be amended provided:

- A. Written copies of proposed amendments are submitted to the Chief Justice prior to Elections addressing these Bylaws;
- B. Amendments shall be passed upon receiving a two-thirds (2/3) majority vote of a quorum of members in attendance or properly proxied. Resolutions to Bylaws shall be passed upon receiving a simple majority vote of a quorum of voting members in attendance or properly proxied;
- C. Amendments and Resolutions shall take effect immediately upon ratification by a simple majority vote of members in attendance or properly proxied at any given meeting

ARTICLE XI: FINANCIAL MATTERS

Financing: BLSA shall be financed by dues, donations, fundraising activities, and grants.

Financial Efforts: All BLSA financial efforts shall be for the benefit of the Active Members in accordance with rules promulgated by the Board.

- A. Each eligible member should pay dues to BLSA;
- B. BLSA shall pay the proper amount for its Regional and National membership in accordance with the dues structure as established by the National Board. All dues collected on behalf of NBLSA and MWBLSA are to be submitted to the National Treasurer.
- C. The minimum amount to be paid by BLSA shall be no less than the minimum established by the National Board for the current fiscal year.
- D. Dues shall be submitted no later than the date established by BLSA, with dues submitted after that date being assessed a late fee to be determined by the Executive Board.
- E. All money received on behalf of BLSA shall be used by the Executive Board to cover administrative costs, with accounting records submitted at the end of each Board's term of office.

ARTICLE XII: DEFINITIONS

The Executive Board shall create a definition section to the Bylaws for the purpose clarifying repeated terms used throughout the Constitution and Bylaws. Further, such words to be defined may include, but are not limited to: Academic Year, Chapter, Community Service, Delegate, Fiscal Year, Good Standing, Law Student, Simple Majority Vote, Quorum, and Service Project.



Ratified March 26, 2012
Effective Date: April 3, 2012